

BAY ISLES ASSOCIATION, INC. Beach Club Contract Party Request

APPLICANT:

Name(s): _____

Address: _____

Telephone: _____ Email: _____

Date: _____ Time: _____

Number of Guests¹ (100 Max): _____ **(Host member must be present during entire function)**

SPECIAL REQUESTS:

of Pavilion tables (8 max): _____ # of Tiki Huts (4 max): _____ # of grills (4 max): _____

Assistance needed with entrance gate? (Y/N) _____ Guest arrival time: _____
(Please note gate can only be kept open in a two-hour limit from guest arrival time)

1. *By signature below, the undersigned member agrees to assume responsibility and all liability for this event, and to indemnify and hold harmless Bay Isles Association for any and all claims or actions resulting from, or related directly or indirectly to, the members use of the Beach Club facility including any claims or actions by invitees of member, vendors, or other related parties.*
2. *The member hosting the event is responsible for any and all damages to the Bay Isles Beach Club. The undersign acknowledges receipt and has read the Rules & Regulations governing the Beach Club.*

Signature of Bay Isles Member: _____ Date: _____

Checks for a Refundable Damage Deposit RDD and Event Fee (EF) payable to Bay Isles Association must be included with all reservation request forms.

¹Fee Schedule:

- | | | |
|---|-----------|------------|
| • Bay Isles HOA & Condo Association Official Events | EF waived | RDD \$500 |
| • For parties up to 25 people | EF waived | RDD \$500 |
| • For parties 26-50 people | EF \$500 | RDD \$500 |
| • For parties 51-100 people | EF \$750 | RDD \$750 |
| • For use of entire club, pavilion, and tiki huts | EF \$1000 | RDD \$1000 |

APPROVED BY:

Manager _____ Date _____

or Board Member _____ Date _____

This section to be completed by Staff Only:

Date form received: _____ Refundable Damage Deposit (RDD) Check #: _____

Damage deductions (if any) \$ _____ Date RDD returned (if any) _____
Staff will attach a separate memo to this record documenting damages (if any)

Event Fee Check# _____ Total Deposits \$ _____ Total Returned \$ _____